

Admission to Repeat a Year Policy

Donabate Community College



This Admission to Repeat a Year Policy is to be reviewed by the Board of Management every two years.

This Admission to Repeat a Year Policy was agreed on 11/09/2018

Signature A Henchy

(Chair Person to the Board of Management)

Principal A Creevey

Date for Review September 2020

Introduction

Donabate Community College is a post primary school which opened in August 2008 under the Patronage of County Dublin VEC. The college is co-educational and aspires towards excellence in a caring and supportive environment.

As Donabate Community College will be catering in the foreseeable future to an ever-increasing population growth within its catchment area, the Board of Management will review the Enrollment Policy on a yearly basis.

The Board of Management is committed to the successful implementation of recent legislation, in particular the Education Act (1998), the Education (Welfare) Act (2000) and the Equal Status Act (2000). The Board fully subscribes to the principles of partnership, accountability, transparency, inclusion and respect for diversity, parental choice and equality.

School Mission

The Board of Management will promote Excellence. Our aim will be to create, with the assistance of parents/guardians, responsible citizens with pride in their community. The development of the whole person will be based on personal responsibility, inter dependence, respect for people and respect for property. Our school will seek to instil integrity, value discipline and punctuality and facilitate the best in academic and non-academic areas. We will value our culture, our tradition, be inclusive of religious beliefs and will seek to be a caring and compassionate community where justice and truth will be the central elements.

Admission to repeat a year

- Any application by a student currently studying in Donabate Community College to repeat a year will be considered once the circumstances fall under the remit of Dept of Education & Skills Circular Letter M2/95.
- An application by a student from outside the school to repeat a year falls under our Enrollment and Admission Policy. However priority will be given to students from within the school that are permitted by the school, in accordance with Department regulations, to repeat a school year.

Application Process:

- Applications must be in writing from the parents and must state the relevant Circular and particular clause(s) being invoked in support of the application and must be accompanied by supporting documentation, as appropriate. Copy of the circular (Circular Letter M2/95) can be found on our website.
- The school must be satisfied that the applicant, in light of the special circumstances that gave rise to the application, applied themselves to the best of their ability whilst in school. The Principal may consult with the Deputy Principal, students' Year Head, Tutor, Class Teachers, behavior records, in considering if the student met this requirement.
- The request to repeat a year will only be accommodated in the event that a place is available in the year group in which the student wishes to study.
- The application to repeat the year will only be successful subject to all first time applicants having been accommodated.
- The student will have to reapply for subject options which may differ to what they currently are studying.
- A request repeat must meet the timeframe set out in Circular M2/95.
- The Principals decision is final.